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ORDER PLANNING & PICKING CO-ORDINATOR (M/F/D)

Full-time

Type of employment

Kammer / Reichersberg

Location

Logistics

Area



Anna Maria Rab
T +43 7248 62794 466

VIEW JOB ONLINE

Your responsibilities:

- Planning, organising and managing daily picking orders, taking into account priorities and delivery dates
- Creating, processing and finalising order picking orders in the ERP system
- Reading technical drawings and parts lists to ensure the correct assembly of components and materials
- Ensuring that materials are provided in full, on time and of impeccable quality
- Monitoring order progress and independently resolving issues relating to missing parts, discrepancies and bottlenecks
- Actively contributing to the optimisation of picking processes and material flows

Your profile:

- Completed commercial or technical training
- Ability to read and understand technical drawings and parts lists
- Organisational skills and a structured, independent approach to work
- Technical understanding and an interest in logistics processes
- Ability to work as part of a team and enjoy collaborating with different departments
- Proficiency in MS Office and experience with ERP systems

What you can expect:

- A variety of projects within a motivated team
- Modern equipment and well-equipped production halls
- Canteen serving regional specialities
- Numerous additional benefits: Fruit, company doctor, gym subsidy, ...
- Opportunities for development within a successful industrial company with a family-like corporate culture

Does this job appeal to you? Then apply now – we look forward to getting to know you!

For this full-time position, a gross salary starting from 3,000 euros is on offer. We are happy to offer a higher salary depending on your professional experience and qualifications.