Gföllner

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OPERATIONS BUYER (M/F/D)

Full-time

Type of employment

St. Georgen bei Grieskirchen

Location

Purchasing

Area

VIEW JOB ONLINE

Your responsibilities:

- Independent management of the operational procurement process
- Requesting quotations, supplier selection, order processing, handling order confirmations and checking incoming invoices
- Monitoring and following up on delivery dates and supplier notifications
- Handling customer complaints
- Maintaining master data in the ERP system
- Additional organisational tasks and proactive involvement in the further development of procurement processes

Your profile:

- Completed commercial training (apprenticeship, Matura)
- Initial professional experience in procurement (preferably in the steel and mechanical engineering sectors) with a strong focus on quality and cost
- A basic technical understanding would be an advantage
- Proficiency in MS Office and professional experience with ERP systems
- A structured, precise, solution-oriented and independent approach to work
- Ability to work in a team, with good communication skills and a confident manner
- Very good command of German and English

What you can expect:

- Varied projects within a motivated team
- Modern equipment and well-equipped production halls
- Numerous additional benefits: fruit, company doctor, gym subsidy, ...
- Opportunities for development within a successful industrial company with a family-like corporate culture
- A canteen serving regional specialities
- The chance to play an active role in shaping the company's future

Does this job appeal to you? Then apply now – we look forward to getting to know you!

For this full-time position, a gross salary starting from 3,000 euros is offered. We are happy to offer a higher salary depending on your professional experience and qualifications.