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WORK PLANNING OFFICER, ELECTRICAL ENGINEERING (M/F/D)

Full-time

Type of employment

St. Georgen bei Grieskirchen

Location

Project realisation

Area



Anna Maria Rab

T +43 7248 62794 466



VIEW JOB ONLINE

Your responsibilities:

- Work planning and production control for our electrical engineering manufacturing
- Analysing approved bills of materials to determine material requirements for purchasing
- Preparing production documentation for manufacturing
- Preparing parts lists and picking lists
- Initiating and coordinating production orders in collaboration with the production team
- Closing production orders, including accounting adjustments, based on documentation returned from production
- Maintaining and updating master data in the ERP system
- Close coordination with the electrical engineering department, purchasing and the electrical warehouse to ensure a smooth production process

Your profile:

- Completed technical or business studies (apprenticeship, HTL, HAK...)
- Several years' professional experience in work planning is an advantage
- A structured, meticulous approach to work and strong organisational skills
- Strong communication skills and the ability to work well in a team
- An independent and solution-oriented approach to work
- Experience of working with ERP systems and proficiency in MS Office
- Very good written and spoken German and good written and spoken English

What you can expect:

- A variety of projects within a motivated team
- Modern equipment and well-equipped production halls
- Numerous additional benefits: fruit, company doctor, gym subsidy, ...
- Opportunities for professional development within a successful industrial company with a family-like corporate culture
- A canteen serving regional specialities
- The chance to play an active role in shaping the company's future

Does this job appeal to you? Then apply now – we look forward to getting to know you!

A gross salary of 3,000 euros is offered for this full-time position. We are happy to offer a higher salary depending on your professional experience and qualifications.