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SENIOR SPECIALIST PURCHASING (M/F/D)

Full-time

Type of employment

Rozvadov

Location

Purchasing

Area



Maria Zirwig

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VIEW JOB ONLINE

Your tasks:

- Identification and evaluation of suitable suppliers and their offers in coordination with technology, project management and customers
- Conducting market research in various procurement markets
- Soliciting cost estimates and negotiating supply and framework agreements including prices
- Supporting the preparation of detailed reports (KPIs) for information purposes
- Supplier evaluation and risk management
- Materials for procurement via the system
- . Prices
- Support in the creation of detailed reports (KPI) for information purposes
- Supplier evaluation and risk management
- Prepare materials for procurement via the system (master data maintenance and article creation in the ERP system) or processing of orders
- Support of operational purchasing, e.g: Processing order confirmations; deadline tracking.
- Processing complaints and escalation management
- Building and developing the supplier network and maintaining long-term supplier relationships
- Participating in internal and external audits
- Actively contributing to the optimisation of strategic and global purchasing processes

Your profile:

- Completed technical or commercial training
- Multiple years of purchasing experience (preferably in steel and mechanical engineering)
- Very good IT skills (MS Office) and good English
- Experience with ERP systems advantageous (SAGE)
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- Cost awareness
- Accurate and structured work as well as initiative
- Entrepreneurial and analytical thinking
- Communication and assertiveness skills as well as team player

What you can expect from us:

- A stable environment in an international company with a secure order volume
- An interesting working environment in a motivated team
- Leave entitlement for 5 weeks
- Company events, further education and training
- Development opportunities in an industrial company with all the benefits of a family business
- High-quality modern work equipment, work clothing and protective equipment
- Modern working environment and well-equipped production halls
- Pet-friendly workplace