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## HEAD OF WORK PREPARATION (M/F/D)

### Full-time

Type of employment

### Rozvadov

Location

### Production

Area



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#### Your tasks:

- Leading and developing the work preparation team (approx. 6 people)
- Implementation of work preparation processes from the headquarters in Austria for the site in the Czech Republic
- Design, definition and optimisation of processes in production
- Production programme planning (rough planning) in coordination with production management
- Ensuring the timely and efficient processing and control of manufacturing and production orders
- Collaborating closely with plant management as well as colleagues from production and other departments
- Creating project-specific documents for production (work orders, punch cards, etc.)

#### Your profile:

- Completed technical training
- Professional experience in the metal industry or in a manufacturing company is an advantage
- Safe handling of Microsoft Office, especially Excel
- Experience in dealing with ERP systems
- Czech and German spoken and written
- Committed leadership personality combined with team spirit, commitment and resilience
- Independent, structured and solution-oriented way of working

#### You can expect:

- A stable environment in an international company with a secure order volume
- An interesting working environment in a motivated team
- Holiday entitlement for 5 weeks
- Company events, further education and training
- Development opportunities in an industrial company with all the advantages of a family business
- High-quality modern work equipment, work clothing and protective equipment
- Modern working environment and well-equipped production halls